

## Comprehensive Planning Commission (CPC) Meeting

February 6, 2014 6:30 PM

Ridgeville Town Hall

Comprehensive Planning Commission members in attendance were Inese Strazdins Epstein, Chairwoman, Ron Luethe, Secretary, Laurene Krueger, Commissioner, Andi Radke-Rynes, Commissioner, Marcie Clark, Commissioner, Rob Larson, Alternate Commissioner and Jo Marie Thompson, Alternate Commissioner.

Chairwoman Epstein called meeting to order. Chairwoman Epstein explained the purpose of the meeting is review the Town of Ridgeville Comprehensive Plan.

Laurene Krueger noted there were several places in the Plan that reference the Town of Ridgeville as simply Town, which may be confusing to some. There is one instance of the acronym DOA and should be spelled out Department of Administration. She also noted October 14, 2014 is the 5 year anniversary of adoption of the Plan. Ron Luethe noted in the Plan, Page 38, Element Nine – Implementation, number 5 states: “An essential characteristic of any planning program is that it be ongoing and flexible. Periodic updating of the plan is necessary for continued refinement and course correction in the planning program to insure that it reflects the desires of the Township’s citizens. State law requires that a Comprehensive Plan be updated every ten years. The Township should reexamine the Plan, at least every five years, and determine if more complete review is required to bring it into line with changed conditions or altered priorities within the Township. The release of information from the 2010 Census may provide a useful opportunity to update the data contained in the Plan and assess whether the vision and policies embodied in it are still appropriate to the Township’s needs. Amendments to the Plan can be enacted as part of that process.”

Laurene Krueger motion to change the instances of Town in the Plan to Town of Ridgeville, Andi Radke-Rynes seconded, motion passed.

Laurene Krueger motion to spell out acronym DOA – Department of Administration (found on page 5, 2 – Population Projections in the Plan), Ron Luethe seconded, motion passed.

Laurene Krueger motion to update the Community Profile section of the Plan with the 2010 Census data, Andi Radke-Rynes seconded, motion passed.

Chairwoman Epstein stated any changes to the Plan would need to be proposed at a public hearing and approved by the Township Board. If approved, the Plan would be updated as Amendments to the Plan.

There was discussion of future meetings of the Comprehensive Planning Commission (CPC). This should be done in order to stay current with activities within the Township that may affect the Plan. It was suggested to meet every six months.

Laurene Krueger motion to schedule another meeting in the near future to review the Plan document further to note additional changes before beginning the update process, Andi Radke-Rynes seconded, motion passed. Andi Radke-Rynes will propose some dates via email to other Commission members to schedule this meeting.

Laurene Krueger motion to adjourn. Marcie Clark seconded, motion passed.

Respectfully submitted,

Ron Luethe, Secretary