

Comprehensive Planning Commission (CPC) Meeting

January 26, 2016

Ridgeville Town Hall

MEMBERS PRESENT: Inese Epstein, Chairman, Ron Luethe, Secretary, and Rob Larson.

NON-MEMBERS PRESENT: None

MEMBERS ABSENT: Andi Radke Rynes, Marcy Clark, Alternates Laurene Krueger, and Jo Marie Thompson

Chairperson Epstein called meeting to order. Motion to approve agenda by Rob Larson second by Inese Epstein. Motion carried. Motion to approve minutes from October 29, 2015 meeting by Inese Epstein, second by Rob Larson. Motion carried.

Chairperson Epstein discussed the first draft of the Developer Registration/Application Form. It was suggested to add the following to the Developer Registration/Application Form:

1. Reference the development ordinance that requires the Developer Registration/Application Form.
2. Include the outline of the processes to be followed (also from the development ordinance).

Chairperson Epstein will email the first draft of the Developer Registration/Application Form for review.

A definition of terms used in the ordinance will need to be developed. Language to include concerning the definitions "Relevant county and state definitions apply if not defined herein." In addition we will need to cite relevant sources. We have started a list of definitions. They include hazardous substances, wetlands, productive farmland, and flood hazard.

Next meeting will be held Monday, March 10, 2016 at 6:30 PM CST. Chairperson Epstein will provide the current draft of the Developer Registration/Application Form and a first draft Conditional Use Permit (CUP) Evaluation Checklist.

Rob Larson made the motion to adjourn, second by Ron Luethe, motion passed.

Respectfully submitted,

Ron Luethe, Secretary