

**TOWN OF RIDGEVILLE**  
**MINUTES OF THE REGULAR MONTHLY MEETING**  
**April 19, 2016**

Board Members in attendance: Chairman, Mike Luethe; 1<sup>st</sup> Supervisor, Ron Luethe; 2<sup>nd</sup> Supervisor, Keith Giraud; also in attendance was Clerk, Rita Williams and Treasurer, Kathy Cale.

The Regular Monthly Meeting was called to order by Chairman Luethe immediately following the Annual Meeting that started at 7:30 P.M.

1. Pledge to the American Flag

The Pledge to the American Flag was recited at the Annual Meeting so was not repeated.

2. Public Comments on Agenda Items Only

There were no public comments.

3. Approval of the Minutes for the March 14, 2016 Regular Monthly Meeting

The minutes of the March 14, 2016 Regular Monthly Meeting were reviewed and approved with a motion from Ron Luethe and seconded by Keith Giraud. Motion Carried.

Approval of the Minutes for the March 14, 2016 Closed Session Meeting

The minutes of the March 14, 2016 Closed Session Meeting were reviewed and approved with a motion from Keith Giraud and seconded by Ron Luethe. Motion Carried.

4. Recommendations/Discussions from Closed Session

It was noted that at the closed session there were no job applications for the part-time road maintenance position received. We will again put the notice in the paper in July. It was noted that the board reviewed and developed job descriptions for the part-time road maintenance position as well and the full-time road maintenance position. The board also developed personnel policies. It was requested that the job descriptions be put out on the website.

5. Discussion/Information on Seal Coating Bids

Supervisor Luethe noted that he had been checking with the county and the state and had received some information on what they use for specifications on road seal coating. He would develop a draft that we would use in submitting the bids for seal coating. The biggest item noted would be that the materials they use should meet the state and county specs.

6. Discussion on Purchase of Trailer

The issue of purchasing a trailer was discussed again. It was noted that the trailer is still available from a place in West Salem. The trailer is basically the same but \$50 cheaper than last year. The cost of the trailer is \$4900.00. After some discussion there was a motion from Mike Luethe and seconded by Keith Giraud to go ahead and purchase the trailer. Motion Carried.

7. Discussion on Electrical Work for Office Renovation

The office renovation was again discussed. It was mentioned that we need to get a certified electrician to do that work since this is government building. Several names were mentioned and we will check with some of these. We will need to get up a list of things that are needed.

8. Discussion/Make Decision on Mower Head/Repairs

Kaleb noted that the Mower Head has been giving us a lot of trouble on the mower. It has been vibrating very badly and causing many break downs. A new head would cost \$6100. We will be starting the mowing process the end of June or early July. There was a motion by Ron Luethe and seconded by Keith Giraud to purchase a new mower head. Motion Carried.

9. Approval of Driveway Permit-Justin Luethe

A request for a driveway permit was present for Justin Luethe on Lariat Avenue. After some discussion there was a motion from Keith Giraud and seconded by Ron Luethe to approve the driveway permit. Motion Carried.

10. Road Patrolman Report

Kaleb gave his report. He noted the following:

He got some cold mix in and has been doing some patching.

Plow equipment is off.

Fire sign for Bud Neumann was received that he will be putting it up.

Will be working on July Road and doing the ditching and installing the rip rap.

Some signs need to be sent in and have new surface installed on those signs.

He noted that since we will have the new trailer we could look at picking up recycling and garbage twice a month on the same day.

11. Treasurer's Report for March 2016

The Treasurer's Report for March was presented by treasurer, Kathy Cale. She reported current operating funds of \$117,014.56 at the end of March. There was \$29,019.87 in checking, \$72,562.57 in savings, \$6,808.24 in the general account in Madison, and \$8,623.88 in the equipment account in Madison.

12. Approval of Bills Paid/To be Paid

The bills paid/to be paid were review and approved with a motion from Ron Luethe and seconded by Keith Giraud. Motion Carried. This included bills from Check # 12159 dated 3/21/2016 thru Check # 12188 dated 4/19/2016 totaling \$10,418.10.

13. Set Next Meeting Date

The date for the next regular meeting has been set for Monday, May 2, 2016.

14. Adjourn Meeting

The meeting was adjourned with a motion by Keith Giraud and seconded by Ron Luethe. Motion Carried.

Rita Williams  
Clerk