

**TOWN OF RIDGEVILLE  
MINUTES OF THE REGULAR MONTHLY MEETING  
September 14, 2015**

Board Members in attendance: Chairman, Mike Luethe; 1<sup>st</sup> Supervisor, Ron Luethe; 2<sup>nd</sup> Supervisor, Keith Giraud; also in attendance was Clerk, Rita Williams and Treasurer, Kathy Cale.

The Regular Monthly Meeting was called to order by Chairman Luethe starting at 7:30 P.M.

1. Pledge to the American Flag

The pledge to the American Flag was recited.

2. Public Comments on Agenda Items Only

There were no public comments for the evening.

3. Approval of Minutes for the August 10, 2015 Regular Monthly Meeting

The minutes of the August 10, 2015 Regular Monthly Meeting were reviewed and approved with a motion from Ron Luethe and seconded by Keith Giraud. Motion Carried.

Approval of Minutes for the August 10, 2015 Closed Session Meeting

The minutes of the August 10, 2015 Closed Session Meeting were review and approved with a motion from Keith Giraud and seconded by Ron Luethe. Motion Carried.

4. Notice-Comprehensive Planning Commission (Anyone interested in serving on the Planning Commission please fill out a new application or renew the application on file by September 30<sup>th</sup> and turn into the Town of Ridgeville Clerk

It was noted that anyone interested in serving on the Comprehensive Planning Commission should contact the clerk and fill out the application or renew the one on file by September 30<sup>th</sup> and turn that application into the Ridgeville Clerk for review at the October 1<sup>st</sup> Planning Commission Meeting.

There was a question on how long terms can last. There are 2-3 year, 2-2 year and 1-1 year terms along with alternate positions, but they can reapply to service so there is no limit to how many times someone can serve.

5. Driveway Permit Approval – Shawn Jacobson

It was noted that Shawn Jacobson had applied for a driveway permit. He is moving in a hunting cabin on Kent Ave. and will need access to the cabin. He has also applied for a fire number. The cabin is arriving on September 15 and the driveway will be installed after that time. There was a motion by Keith Giraud and seconded by Ron Luethe to approve the permit with the understanding that he would install according to the Town of Ridgeville's Driveway Permit Ordinance specifications. Motion Carried.

6. Discussion on Follow-Up Letter to Resident on Right-A-Way Issue on Landmark Avenue

At the board meeting on July 13, 2015 the board discussed a Right of Way Maintenance Issue on Landmark Ave. The board had previously sent a letter to a resident noting that the trees and shrubs need to be removed along a portion of road by August 1<sup>st</sup>. At this time only part of those trees and shrubs have been removed, so a follow up letter had been drafted to be sent to that resident again requesting that those trees and shrubs be removed by October 1, 2015. If they are not removed by that date, the town patrolman will maintain the right of way using standard procedures (mowing/brush cutting) used throughout the township for proper right of way maintenance. There was a motion from Mike Luethe and seconded by Keith Giraud to send out that letter. Motion Carried.

7. Discussion on Agreement between Village of Norwalk and Town of Ridgeville on Combined Use of Equipment

Ron Luethe presented a copy of a draft agreement proposed between the Town of Ridgeville and the Village of Norwalk in reference to the Combined Use of Equipment. Kaleb Bach was asked if he had reviewed the proposed agreement and if it was satisfactory to him. He noted that it was. The matter will be tabled until next month after the Village of Norwalk has time to discuss the matter that their board meeting on September 15<sup>th</sup>.

8. Wilton Ambulance Discussion

The Town of Ridgeville has received notice that the Village of Wilton has ordered/purchased a new ambulance. We have been notified after the fact and now they are requesting that the Town of Ridgeville and other municipalities contribute to the payment of the ambulance. The Village of Wilton held a meeting on August 30, 2015 of which Supervisor Luethe and Clerk Williams attended. They presented a list of the municipalities and the amount of money that they expect to get or receive from each municipality. The Town of Ridgeville will be expected to pay \$9,023.00. They are hoping to receive from the municipalities an additional \$80,000.00 to cover the cost of the ambulance. The Village of Wilton also noted that they will be increasing the subsidy that the municipalities have to pay.

After a lengthy discussion it was noted that there needs to be more information put in the contract before we would consider signing it. It needs to be also noted that prior information must be submitted before any equipment is purchased.

It was decided that this matter will be tabled until next month. The board was instructed to take the contract home and read it and make notes on anything that they feel needs to be clarified and bring it back to the next meeting. The Village of Wilton will be called and see if someone can attend our next meeting to answer our questions.

9. Fall Clean Up Days

The fall clean up days was discussed. Kaleb asked if it would be okay to go with only two days for the fall clean up. In the past there has been little attendance on the Thursday with most of the people bringing their items on Friday and a lot on Saturday. The board agreed that we will try only 2 days for the Fall Clean Up and if problems occur we can switch to back to the 3 days. The Fall Clean Up has been set up for October 9<sup>th</sup> and October 10<sup>th</sup>.

10. Road Patroman Report

He has been patching areas with the Cold Mix.

He will continue to work on the mowing.

He hauled gravel up to Lansing. It was noted to take up 2 more loads of gravel to Lansing Road.

He noted that the Ford F450 (1 Ton) needs new new tires. He presented bids from Degenhardt's and Lars.

Degenhardt Tire-Continental HDR, LR-G 14 ply, 6 Tires Needed, \$259.74/tire, Disposal \$6.00/tire, Spin Balance \$18.00/tire, Mounting \$25.00/tire for a total of \$1852.44.

Degenhardt Tire-Double Loin, LRF 12 ply, 6 Tires Needed, \$190.00/tire, Disposal \$6.00/tire, Spin Balance \$18.00/tire for a total of \$1284.00

Lars – 225/70R19.5 GT678 Traction Tire, 6 Tires Needed, \$195.00/tire, Mounting & Balance \$20.00/tire, Disposal \$10.00/tire for a total of \$1350.00.

The Board was in agreement to purchase the Continental tires from Degenhardt for \$1852.44. We will get them at the end of October just before the winter season starts.

11. Recommendations from Closed Session-Negotiating Wages/Debt Settlement

It was noted that in the closed session at the August Meeting it was recommended that Kaleb Bach, Full-Time Road Patrolman would receive an additional week of vacation for the 2015-2016 year, but no wage increase for that year since he received health insurance earlier this past year. For the 2016-2017 year he would receive an additional \$1.00/hour increase on the wages.

**Page 3-Minutes of the September 14, 2015 Regular Monthly Meeting**

The Part-Time Patrolman's wages were discussed and it was recommended that we increase his wages by \$.50/hour for a total of \$14.00/hour. After some discussion the board recommended that we put a limit on the number of hours that the part-time patrolman works within a year. It was decided to limit him not to exceed 350 hours/per year. If he reached those hours and additional hours are needed it would have to be brought to the board.

The Debt Settlement for a resident that owed on 4 years of personal property tax was discussed that again recommended that he do some work for the township to pay for that debt. It was noted by our patrolman that that gentleman has completed the work for payment on that debt.

There was a motion by Keith Giraud and seconded by Mike Luethe to accept the recommendations and approve the wage increases and debt settlement discussed. Motion Carried.

**12. Treasurer's Report for August 2015**

The Treasurer's Report for August 2015 was presented by Kathy Cale, Treasurer. She noted current operating funds of \$88,389.61. We have \$25,931.85 in checking, \$50,058.41 in savings, \$3,787.98 in the Madison General Fund and \$8,611.37 in the Madison Equipment Fund.

It was also noted that we need to be sending out the bids for sand hauling to be approved at the next monthly board meeting.

**13. Approval of Bills Paid/To Be Paid**

The bills paid/to be paid were reviewed and approved with a motion by from Ron Luethe and seconded by Keith Giraud. Motion Carried. This includes Ck # 11938 date 8/17/15 through Ck # 11966 dated 9/14/15 totaling \$26,015.59

**14. Set Date for Next Regular Monthly Meeting**

The next regular monthly meeting will be scheduled for October 12, 2015 at 7:30 P.M.  
There will also be a Budget Workshop set up for October 21, 2015 at 7:30 P.M.

**15. Adjourn Meeting**

The meeting was adjourned with a motion by Keith Giraud and seconded by Ron Luethe. Motion Carried.

Rita Williams  
Clerk